

PLEASE READ THESE NOTES VERY CAREFULLY BEFORE LAUNCHING THE PROGRAMS

It is recommended that you print these instructions before running the programs.

- 1) The only thing you need to run any of the programs of The Virtual Textbook is **EXCEL 2002** or **EXCEL 2003**. Please note that, at present, there is NOT a version for Excel 2007.
- 2) Ensure that the computer you are using for these programs has its screen/ display resolution setting (Control Panel) adjusted to **1024 x 768**. When any of the programs of the Virtual Textbook is opened a reminder will appear if your computer is not already in this resolution.
- 3) Ensure that you do not have too many **toolbars** visible when running these programs. If you do, close some (or all of them) so that the display can be seen without any scrolling. The programs shut down most redundant toolbars so that your screen display is optimised on your interactive whiteboard.
- 4) All these programs use Macros written with Visual Basic. So, when you launch the programs, select the MIDDLE option which is '**Enable Macros**'. If you get a 'rude' message from the computer to the effect that you cannot run macros, do the following first: (a) go the TOOLS menu; (b) select MACRO; (c) select SECURITY and check that it is on MEDIUM (and not High). Shut down the program you have launched and restart it. The program will work. Should you have ANY problems running them, don't hesitate to contact us at

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Clicking the 'notes' icon takes you back to the NOTES screen,



and ...



Clicking the TVT icon takes you back to the title page of the program. Finally, if any of these programs 'malfunctions' and all of the above points have been observed simply reload the program from the original CD.

Happy teaching!

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